



*The UNIVERSITY of OKLAHOMA®*  
*Office of the Senior Vice President and Provost*

October 2, 2023

Dear Faculty,

I am writing to inform you that the mid-term grade reporting deadline is approaching and to ask for your continued help in this important practice. As a 1000-level course instructor, you are on the front lines of our retention efforts. Mid-term grade reports help students – especially vulnerable or struggling students – achieve academic success. One of the most important factors in improving our student retention has been the increase in mid-term grade reporting. Those reports allow OU's team of student success professionals to intervene and help students get on track for academic success.

The reporting deadline is **11:59 pm on Tuesday, October 17** and participation is **required** of all faculty in 1000-level courses to submit mid-term grades. It is strongly encouraged for all course levels. I appreciate your efforts to give meaningful assignments with grades and feedback early in the semester, especially in 1000-level courses where students are adjusting to the academic rigors of college. Here is the [link](#) for questions on Canvas and mid-term grade reporting.

This semester it is especially important to provide feedback that will help our students succeed. Thank you for everything you are doing to make their success possible.

Best wishes,

André-Denis Wright, PhD  
Senior Vice President & Provost  
University of Oklahoma  
Norman Campus