The UNIVERSITY *of* OKLAHOMA®

Office of the Senior Vice President and Provost

March 13, 2024

Dear Colleague,

Thank you to those who have already adopted course materials for the Summer and Fall 2024 semesters. We currently stand at 58% complete adoptions for Summer and 51% for Fall. The adoption deadline is Friday, March 15, and I encourage you to finalize your adoptions this week. Keep in mind, the OU Bookstore opens April 1 for Summer and July 1 for Fall. It is especially important to get Summer 2024 adoptions quickly in case there are any challenges with sourcing the material.

If you are still reviewing new course material, waiting on an Inclusive Access (IA) decision, selecting new OER material, or working with Top Hat (OU's new enterprise partner for classroom audience response technology), please let me know at mhamilton@ou.edu. I will work with you in every way possible.

IA approvals may not occur until after the deadline, but that will not affect the course material you are adopting. If you would like to know more about this approach to digital course material distribution and central billing for this adoption period or for the future, please contact me at mhamilton@ou.edu. IA offers lowest possible pricing, cost equity, and direct access to the material through your Canvas instance.

Top Hat and OU have signed an enterprise agreement that allows their audience response system to be used in the classroom without cost to the students. The audience response system can be used for class attendance or to engage students with questions in class. Faculty may also work with Top Hat representatives to develop custom course materials, access Top Hat's extensive library of course materials, including OER or enhanced OER materials. Obviously, there are costs to students for accessing some of the Top Hat course material options, but these costs are generally discounted compared to traditional publisher pricing. Any Top Hat course content that has a cost is also conveniently delivered via the Inclusive Access option. For more information about the Top Hat audience response system or course material options they may offer, please feel free to contact our campus representative, Tania Nolan, at tania.muglia@tophatmonocle.com or visit https://link.ou.edu/tophat.

Please submit your adoptions as soon as possible:

1. Go to https://facultyportal.com.
2. Login with your OUNet ID single sign on.
3. Enter your adoptions.

Please email oubookstore@textbookbrokers.com if you need Faculty Portal instructions or assistance. You can always check your courses for missing materials and adoption status through the portal.

If you are not requiring materials or if your materials are not changing from Fall 2023, please email oubookstore@textbookbrokers.com and indicate the appropriate message:

- "NO MATERIALS TO ADOPT FOR [DEPT COURSE#]" or
- "SAME AS [FALL/SPRING] 2023 FOR [DEPT COURSE#]."

If you have any questions or concerns, please reach out to John Beecher, who is our OU Bookstore Manager, or his team at oubookstore@textbookbrokers.com, or let me know how I can help you.

Kind regards,

Matt Hamilton
Office of the Senior Vice President and Provost