

# PROVOST'S OUTSTANDING ACADEMIC ADVISING ADMINISTRATOR AWARD

<b>GOAL</b>	The Provost's Outstanding Academic Advising Administrator Award is designed to recognize outstanding contributions made by University of Oklahoma academic advising administrators who have demonstrated the qualities associated with outstanding leadership in the administration of advising centers and academic advising of students.
<b>AWARD</b>	One \$3,000 award may be given annually to a Norman campus academic advising administrator. The Provost's Outstanding Academic Advising Administrator Award will be presented in the spring semester.
<b>ELIGIBILITY</b>	Professional advising administrators on the Norman campus are eligible for nomination.
<b>CRITERIA FOR SELECTION</b>	To qualify for the Provost's Outstanding Academic Advising Administrator Award, candidates must have consistently demonstrated outstanding guidance, management, and leadership in the administration of advising centers as well as in the academic advising of students. Outstanding administration and advising performance should reflect perspective, initiative, and efforts that transcend the boundaries of the administrator's designated responsibilities.  Types of administrative leadership provided by the candidate could include the following: objective yet sensitive supervision of staff, including motivating, mentoring, and monitoring; ability to develop bridges with various constituencies; vision toward organization and strategic planning, with accompanying decisiveness; continued professional development for self and staff; and commitment to openness, honesty, and fairness.
	Types of advising activities provided by the candidate could include the following: individual academic advising regarding curriculum and graduation requirements, career counseling, developmental advising related to students' personal and social development, group advising, appropriate referral to student services.
	Candidates also should exhibit the following professional and personal characteristics: <ul style="list-style-type: none"><li>• demonstrated concern for the welfare of his/her staff and advisees</li><li>• effective interpersonal communication skills</li><li>• availability to staff and advisees</li><li>• ability to intervene on behalf of students in crisis</li><li>• mastery of institutional regulations, policies, and procedures</li></ul>
<b>SELECTION PROCESS</b>	The Senior Vice President and Provost distributes a call for nominations. Nominations may be made by any current member of the OU faculty, staff, or student body. Only electronic nominations, submitted as a single PDF document, will be accepted. Nominations are due to the <a href="#">Advising Awards Dropbox</a> by February 20, 2026. With the <a href="#">POAAA Nomination Form</a> , each nomination must be accompanied by a minimum of three and a maximum of seven letters of support that specifically indicate how the nominee meets the criteria for selection. One of the letters must be from the college dean, the department chair, or an individual who serves in a supervisory capacity to the academic advising administrator. In addition to letters of support, documents may include brief statements of support or acknowledgment from former or current students. The recommendations of the designated selection committee are due to the Provost's Office by March 13, 2026. The Senior Vice President and Provost makes the final selection of the award recipient, who is recognized at an awards ceremony in the spring.