



*The UNIVERSITY of OKLAHOMA®*  
*Office of the Senior Vice President and Provost*

MEMORANDUM

TO: Deans, Associate Deans, Chairs, and Directors – Norman Campus

FROM: André-Denis G. Wright  
Senior Vice President and Provost, Norman Campus

DATE: November 11, 2025

SUBJECT: Post-Tenure Review Deadlines

As noted in the memo from November 21, 2024, the University of Oklahoma Board of Regents approved an [updated policy for post-tenure review](#). The policy updates include the types of review a faculty member must complete and the timing of reviews, i.e., adding the conditions by which a review can be prompted. I strongly encourage all administrators and faculty involved in the post-tenure review process to thoroughly read the updated policy.

Attached is the list of faculty who are scheduled for review in 2025-26. Please proceed with sending notification letters to those faculty members who are scheduled for post-tenure review during Spring 2026.

- All faculty scheduled for review in Spring 2026 will be set up in the Faculty Activity System to complete a streamlined review.
- **Units will need to notify their Dean and the Provost's Office ([facultyaffairs@ou.edu](mailto:facultyaffairs@ou.edu)) no later than April 1, 2026, if a faculty member scheduled for review needs to complete a comprehensive review.**

In addition, faculty who are not scheduled for a post-tenure review will be required to complete a prompted review if the faculty member has received two or more scores below “meets expectations” on any component, or combination of components, of their annual evaluations (provided that each score represents a component that counts for 10% or more of the faculty members distribution of effort during the year for which they received the score). The two scores may be accumulated in a single year or across multiple years during the four-year period after the faculty member's last post-tenure review.

- All post-tenure reviews that are prompted, as opposed to scheduled, must be comprehensive.
- Prompted post-tenure reviews cannot be deferred.
- **Units will need to notify their Dean and the Provost's Office ([facultyaffairs@ou.edu](mailto:facultyaffairs@ou.edu)), as well as the faculty member, no later than April 1, 2026, if a faculty member must complete a prompted review.**

For the following reasons, post-tenure reviews scheduled for faculty may be deferred or cancelled:

- Faculty scheduled for post-tenure review in January 2026 who also are under consideration in 2025-26 for promotion may prepare only a promotion dossier and not a post-tenure review dossier. However, if the faculty member does not achieve promotion, the faculty member will be required to prepare a post-tenure review dossier in January 2027. If the faculty member elects to defer the post-tenure review due to promotion, the dean must notify the Provost's office ([facultyaffairs@ou.edu](mailto:facultyaffairs@ou.edu)) of the deferral.
- Faculty scheduled for post-tenure review in 2026 who tender a resignation or retirement letter with a final day of employment on or prior to August 16, 2028, can be excused from the requirement to complete a post-tenure review in 2026. The resignation or retirement letter will be forwarded to the Provost and processed through the University of Oklahoma Board of Regents; verbal statements of intent to resign or retire are not sufficient to stop the post-tenure review process.

Faculty may no longer postpone post-tenure review due to sabbatical.

Please proceed with sending notification letters to those faculty members who are scheduled for post-tenure review during Spring 2026. A sample notification letter is attached. This is also located on the Provost's website under the Tenure and Promotion section of Faculty Affairs.

**Post-Tenure Review dossiers and recommendations for faculty in your college will be submitted to the Provost's Office using the Faculty Activity System workflow and are due by May 22, 2026.** The Faculty Activity System PTR Workflow task will open for faculty submissions on April 6, 2026.

A summary of the timeline is below:

Now through early spring 2026	Units notify faculty scheduled for post-tenure review (PTR).
No later than April 1, 2026	Units notify Dean and Provost's office if a faculty member scheduled for PTR must complete a comprehensive review.  Units notify Dean and Provost's office if a faculty member must complete a prompted review. Units must send notification of required prompted review to the faculty member.
April 6, 2026	Faculty Activity System PTR Workflow task opens to faculty.
May 22, 2026	Deadline for submission of PTR dossiers to the Provost's Office.

If you have questions, please contact Vice Provost for Faculty Sarah Ellis, [sjr@ou.edu](mailto:sjr@ou.edu).

attachments