



The UNIVERSITY of OKLAHOMA®
Office of the Senior Vice President and Provost

MEMORANDUM

TO: Deans, Directors, and Chairs – Norman Campus

FROM: André-Denis G. Wright
Senior Vice President and Provost, Norman Campus

DATE: December 2, 2025

SUBJECT: Reappointment of Renewable Term Faculty with Instructor or Lecturer Titles

Annual faculty evaluations are conducted each calendar year and shared with the faculty member through a process specified by the department. During the final year of the multi-year term a faculty member will receive a comprehensive and thorough evaluation of their performance for the entire multi-year term. The unit and college specify the procedures for conducting the comprehensive evaluation.

Personnel Action Forms should be prepared extending the renewable term period for the review dates of June 30, 2026. Attached is a list of renewable term faculty in your college. Please contact Faculty Affairs at facultyaffairs@ou.edu with any questions or corrections.

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