

Position Title:

(RANK) of (DEPARTMENT) – Subfield

University of Oklahoma, Norman Campus

EXAMPLE for Single Rank: Assistant Professor of Drama – Performance

EXAMPLE for Multiple Rank: Assistant/Associate Professor of Drama – Performance

EXAMPLE for Open Rank: Open Rank Professor of Drama – Performance

General Description:

Short description, maximum of 400 words

Required Information: title/rank (i.e., unranked, RT, TT, or T), college and department name, a brief summary of the position, responsibilities, targeted start date

Recommended Information: salary, college/department website link

Do not add any statement that may read as a diversity statement

EXAMPLE:

The Weitzenhoffer Family College of Fine Arts Helmerich School of Drama at the University of Oklahoma seeks applicants for a full-time tenure-track Assistant Professor of Performance with a starting date of August 15, 20XX. The Helmerich School of Drama encourages applications from all interested and qualified parties. Our mission statement and other information can be found at drama.ou.edu.

The successful candidate will teach foundational acting courses to lower division students and may teach such specialty courses as Performing New Plays, Departures from Realism, Directing, Audition Technique and Professional Preparation. The Search Committee will also welcome proposals for courses depending on the successful candidate's interest and expertise. Directing productions for the school could also be a part of the successful candidate's creative activity, depending on interest and expertise. The school is looking for an innovative teacher and colleague prepared to inspire our students to help lead our industry in ever-evolving practices.

The school educates theatrical artists of all kinds, preparing them to enter the theatrical and entertainment profession with an expanded knowledge of an ever-evolving industry. All the advantages of a liberal arts education in a renowned national-R1 university are combined with intensive conservatory-style training in BFA emphases in Performance, Dramaturgy, Design (scenic, lighting, costume, and sound), and Stage Management. The school is comprised of 26 full-time faculty and staff and 150 majors.

Required and Preferred Qualifications:

List of required and, if applicable, preferred qualifications.

EXAMPLE:

Required:

- MFA/terminal theatre degree or equivalent professional experience.
- Experience teaching acting in multiple styles and genre.
- A significant professional profile in theatre, film, or television.

Preferred (not required):

- Teaching experience in other emphasis areas in drama, film and/or television.
- Experience directing and/or teaching directing.
- Experience with solo or site-specific performance.
- Related areas of special interest.
- Preferred qualifications may state units are looking for an individual who displays excellence while broadening access.

Application Instructions:

List of required application materials. Application materials may differ by field (e.g., letters of reference vs. a list of references, writing samples, teaching videos, sample syllabi, teaching evaluations, etc.) Applicants can be told the cover letter may address examples of the candidate's approach to teaching, strategies for broadening access, research, service, graduate student mentorship, classroom management, etc.

Interfolio Weblink

EXAMPLE:

Applicants are invited to submit a comprehensive cover letter (not to exceed x pages), current C.V., writing sample, and three letters of recommendation to <https://apply.interfolio.com/XXXXX>. The cover letter may address examples of the candidate's approach to teaching, research, service, and graduate student mentorship. Additional materials may be requested at a later date. The search will remain open until filled.

Contact Person and Application Review Date:

Search committee chair contact information for inquires; i.e., name, email, and/or phone number

EXAMPLE:

The search committee will begin reviewing applications on Month day, 20XX.

Inquires should be directed to the search committee chair:

Dr. XX , Title

University of Oklahoma

Email

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Note: Do Not Edit these Sections

Mission of the University of Oklahoma

The mission of the University of Oklahoma is to provide the best possible educational experience for our students through excellence in teaching, research and creative activity, and service to the state and society.

Equal Employment Opportunity Statement

The University, in compliance with all applicable federal and state laws and regulations, does not discriminate on the basis of race, color, national origin, sex, sexual orientation, marital status, genetic information, gender identity/expression (consistent with applicable law), age (40 or older), religion, disability, political beliefs, or status as a veteran in any of its policies, practices, or procedures. This includes but is not limited to admissions, employment, housing, financial aid, and educational services.

Why You Belong at the University of Oklahoma

The University of Oklahoma values our community's unique talents, perspectives, and experiences. At OU, we aspire to harness our innovation, creativity, and collaboration for the advancement of people everywhere. ***You Belong Here!***