

OU has switched to a new online Bookstore, [Textbook Brokers](#), and so we have a new book voucher system for you all to utilize scholarship funding to cover the costs of your required and recommended course materials each semester.

The [book voucher guidelines](#) and the [reimbursement/check request policies](#) remain the same and we encourage you all to review them. The new book voucher system is much easier to use and we have included screenshots with the voucher instructions below. The new voucher system will allow the purchase or rental of both required and recommended course materials listed under your courses in the bookstore. For rental books a personal credit/bank card is required for overdue fees. **As per usual \$1000.00 of voucher credit has been loaded onto your account and this credit will expire on October 2nd, 2023.**

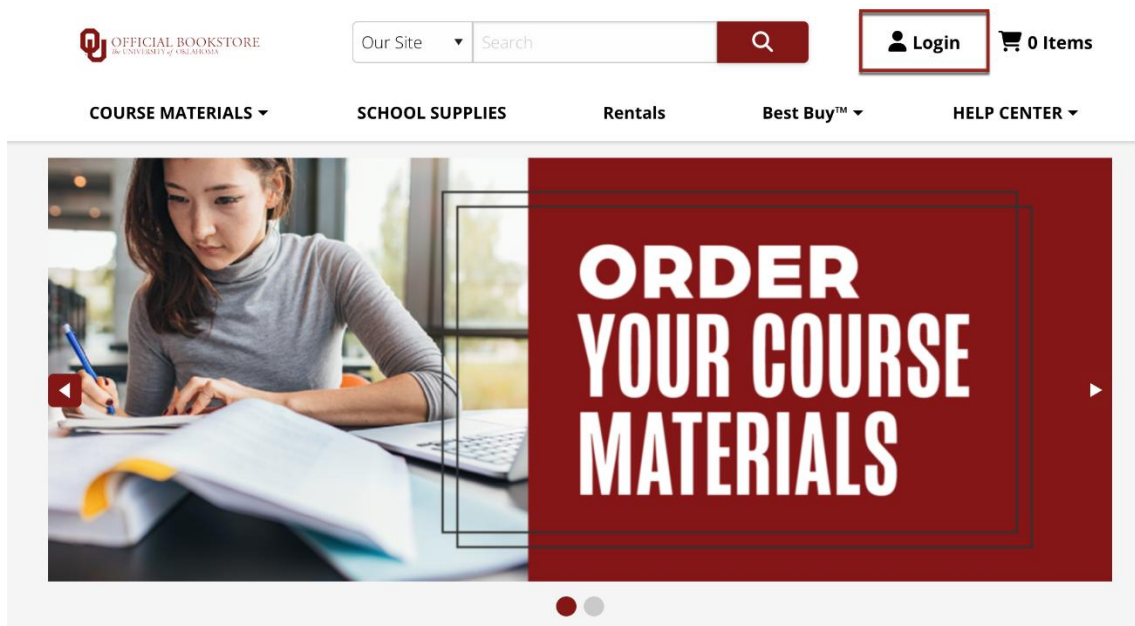
Should you need additional credit or voucher reactivation for a 2nd 8-week course or a Winter Session course, please email us a request at uwcscholars@ou.edu or Whatsapp message Vianne or Neira on their work phone lines.

Please let us know if you have any questions or run into any issues accessing your course materials, using your voucher, or about scholarship policies regarding course materials, book vouchers, and reimbursements.

UWC Book Voucher Instructions:

To purchase your textbooks go to <https://ou.textbookbrokers.com/>

Once there, you should be able to click “Login” (at the top right of the screen), then click the **Login via School** button, where you will be prompted to enter your OU login credentials (if you have already signed in to an OU service in your browser, you will be taken directly to your account).



Secure Checkout

Login Sign up


Login

Email

Password

[Forgot your password?](#)

Sign In With Your School Account (SSO)



Then you will need to verify your OU email—click the verify button and then check your email and click the link sent by TBB. You may need to wait a couple minutes before proceeding with your textbook lookup. Refresh the webpage if needed.


[Online Orders](#)
[Vitalsource Bookshelf \(eBooks\)](#)

Textbook Lookup

Find the textbooks for your courses

Select School

Select Term

Student ID 

Once your account is verified, you'll need to enter your Sooner ID in the Student ID field. That will then bring up your books for the semester, and you can add the books to their cart. If you choose rental books, you will need to enter a credit card number (as a way to charge if your rentals are not returned), but if you get Ebooks, or regular new or used books, you shouldn't be prompted for a credit card.

Textbook lookup screenshot:

Textbook Lookup
Find the textbooks for your courses

Select School
UNIVERSITY OF OKLAHOMA

Select Term
FALL 2023

Student ID (?)

Lookup Courses by Student ID

Select your textbook/course material formats and adjust the quantity as needed then add to cart and proceed with checkout. You will then select a delivery method and speed. For Fall 2023, you all are permitted to utilize expedited shipping if needed.

You can also go the home page for Ordering Textbooks and enter your course information (semester, academic department, Course code, section code to pull up your course materials for a particular class.

Textbook Lookup
Find the textbooks for your courses

Lookup by Course Lookup by CRN

Select School
UNIVERSITY OF OKLAHOMA

	Term	Department	Course	Section CRN
1.	FALL 2023	Select Department...	Select Course...	Select Section CRN...
2.	FALL 2023	Select Department...	Select Course...	Select Section CRN...
3.	FALL 2023	Select Department...	Select Course...	Select Section CRN...
4.	FALL 2023	Select Department...	Select Course...	Select Section CRN...

Add Another Course

Lookup Courses

The next window will ask you to enter your delivery address and phone number.

When you are asked to select a payment method, you will need to select the “**Other OU Payment Option**”:



Secure Checkout

Delivery 2
Payment

Select Payment Method

Credit/Debit Card

Other OU payment option
- Select this payment method only if you were notified to use it.

VA, Chapter 31
- Choose this for VA payments

Back Continue

You will be prompted to enter in your address again under “Payment Information” and enter your Sooner ID again. Then you will have Review Order page and from there the confirmation page. If you have chosen required or recommended books only, you will be able to proceed to checkout, if there are other items you are purchasing, you will be asked for a separate payment type.

Troubleshooting Voucher Purchases

If the bookstore is still asking for a credit card for payment, use these steps to troubleshoot:

1. Double check all your course materials are listed as required/recommended and that you have pulled up the correct course section for your class. The voucher will not allow the purchase of non-required or non-recommended materials or the purchase of materials for another section/course. The voucher is tied to your specific account and your specific enrollment for the semester.
2. Double check none of your selected required materials are rentals. Rentals require a credit card on file to charge for lost/unreturned/overdue rentals. Remove these items and re-add to cart as new/used/digital options.
3. If you have online learning portals or other types of digital course materials, these may need to be removed and then purchased using the voucher in a single separate purchase. Labflow, Zybooks, and others similar have had these issues.

For any questions or assistance, please email us at uwcscholars@ou.edu.