

Norman Campus Research Council Junior Faculty Fellowship (JFF) Proposal Review Form

Applicant: _____ Date of Review: _____
Project Title: _____

Proposal Checklist

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| ☐ Signatures | ☐ Abstract (no more than 250 words) |
| ☐ Project Description (5 page limit) | ☐ Career Impact Statement (1 page limit) |
| ☐ Budget and Justification (2 page limit) | ☐ Current CV (no page limit) |
| ☐ Letter of Endorsement from Chair/Director | ☐ Course Release Form (if applicable) |
| ☐ Description of plans for review from IRB, IACUC, etc., if appropriate | |

Review Instructions: In reviewing this proposal, you agree to abide by the confidentiality rules of the Research Council. For each review criterion, provide a numeric score from 1 to 5 using the descriptor scale of 1 (Highly Meritorious), 2 (Meritorious), 3 (Needs Minor Revision), 4 Needs Major Revisions) and 5 (Not Competitive). Please also provide comments that specifically address the strengths and weaknesses related to each criterion and to the proposal, overall.

Criterion	Score	Comments (strengths and weaknesses)
A. Intellectual merit		
B. Quality and appropriateness of project goals		
C. Credibility and clarity of the methods		
D. Preparedness of the investigator to do the proposed work		
E. Potential for impact on the investigator's scholarly program		
F. Appropriateness of budget and budget justification		
G. Quality of the proposal writing		
H. Quality of endorsement and level of support as described in Chair/Director Endorsement Letter		
TOTAL SCORE (sum total of A-H)		
Overall comments: Summarize the overall strengths and weaknesses (whether major or minor) of the proposal. <u>These comments will be shared with the applicant.</u>		

Reviewer Recommendation: Indicate your overall assessment of how the proposal ranks.

☐ Top Tier ☐ Second Tier ☐ Third Tier

Reviewer Name: _____