



FRATERNITY AND SORORITY
PROGRAMS AND SERVICES
The UNIVERSITY of OKLAHOMA

STANDARDS OF EXCELLENCE

2023 Submission Guidelines



TABLE OF CONTENTS

03

Purpose

04

Overview & Instructions

05

Status & Sanctions

06

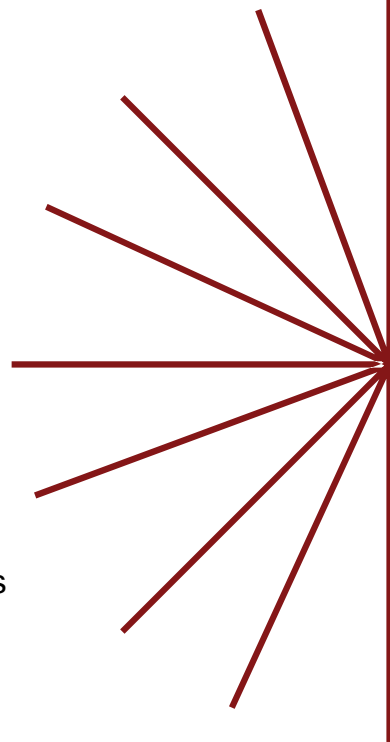
FSPS Pillars

07

Submissions

13

Awards





PURPOSE

Fraternity and Sorority Programs and Services (FSPS) has created an initiative called the Standards of Excellence.

The Standards of Excellence aims to:

- Promote and uphold the expectations and operational standards of FSPS.
- Provide chapters with a comprehensive guide of best practices.
- Recognize high-performing chapters while continuing to encourage continuous improvement.
- Ensure that students involved in FSPS are receiving a well-rounded fraternal experience.

Chapters are encouraged to use the standards listed under each category as a best practices guide to aid in planning, goal setting, and general chapter operations.

FSPS will recognize those chapters that demonstrate excellence in meeting these standards.



OVERVIEW & INSTRUCTIONS

Overview

The program will review chapter performance over one calendar year through the submission of:

- Narratives
- Event summaries
- Chapter programs
- Supplemental materials

Chapter participation is mandatory as these results will be used to measure chapter accreditation with the Office of Student Life.

Each category has been given a specific number of points, which is the sum of all possible points for the standards in that category. Chapters will receive points for each standard they accomplish and document.

The evaluation period for recognition will be the calendar year. Any activity, program, etc. which occurs during the calendar year can be counted toward the standards.

Standards of Excellence applications will be due Friday, December 1st at 5:00 PM through Engage. All supplemental files and information should be uploaded to the provided Google drive. *Late submissions will not be accepted.*



Instructions

Submissions are broken down by the six pillars and within each set of pillars there are three subsections.

- Each section will be comprised of 6 questions worth 5 points each.
 - Each section will also have 3 bonus questions worth 1 point each.

The chapter will provide required and relevant documentation materials.

- *If a chapter does not meet a certain criteria, but wishes to provide an explanation, points may still be awarded for sound rationale.*

Detailed documentation can include, but is not limited to:

- Written programs, policies and procedures
- Event summaries and photographs
- Detailed spreadsheets of relevant statistics
- Relevant letters of support

Standards of Excellence submissions will be reviewed internally by a committee of FSPS Staff, Greek Council Liaisons and Student Affairs Administrators.



STATUS & SANCTIONS

GOLD LEVEL EXCELLENCE

SOE score between 150-180+ points. Of the final score, a minimum of 15 points must be earned per section. Chapters must also have no outstanding/unresolved group conduct and/or operational violations, and must be in Good Standing with their governing council and FSPS.

- Notification of status will be sent to Inter/National Organization.

SILVER LEVEL EXCELLENCE

SOE score between 120-149 points. Of the final score, a minimum of 15 points must be earned per section. Chapters must also have no outstanding/unresolved group conduct and/or operational violations, and must be in Good Standing with their governing council and FSPS.

- Notification of status will be sent to Inter/National Organization.

PROVISIONAL

SOE score between 70-119 points. Temporary status resulting from having outstanding group conduct violations, and/or are in Bad Standing with the governing council. Based on completion of sanctions, a chapter may be moved to Silver Excellence before the end of the year.

- Notification will be sent to the Inter/National Organization.
- Chapter should work to create an action plan with their Chapter Coach.

PROBATION 1

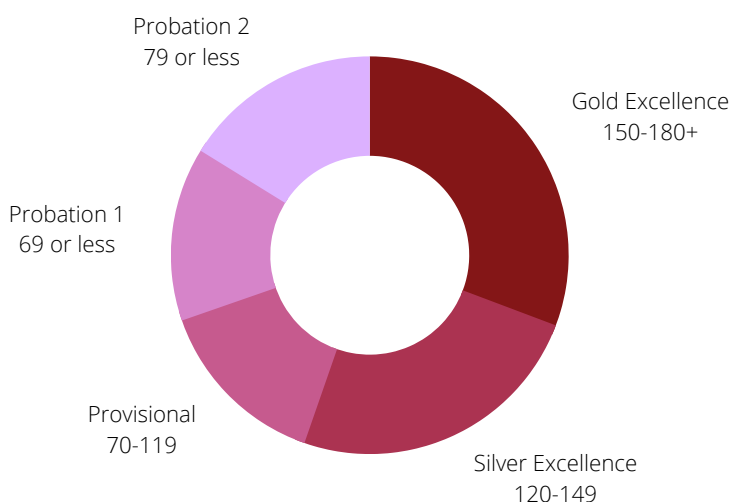
SOE score of 69 or less. Chapter will be placed on Probation for the remainder of the year.

- Notification will be sent to the Inter/National Organization.
- Chapter should work to create an action plan with their Chapter Coach.
- Chapter will not be eligible for fraternity/sorority awards of recognition.

PROBATION 2

After the 2nd year of not achieving excellence, the chapter will be placed on Probation Level 2 for the remainder of the year.

- Notification will be sent to the Inter/National Organization with an invitation to meet with FSPS staff & chapter leadership to create an action plan.
- Chapter will not be eligible for fraternity/sorority awards of recognition.
- Removal of certain RSO privileges.



FSPS COMMUNITY PILLARS

01

Scholarship

- Academic Achievement
- Academic Standards
- Academic Programming

04

Leadership & Values

- Member Development
- Chapter Management
- Campus Leadership

02

Community Service & Philanthropy

- Community Service
- Philanthropy
- Participation & Involvement

05

Safety & Risk Management

- Risk Reduction
- Risk Resolutions
- Risk Education

03

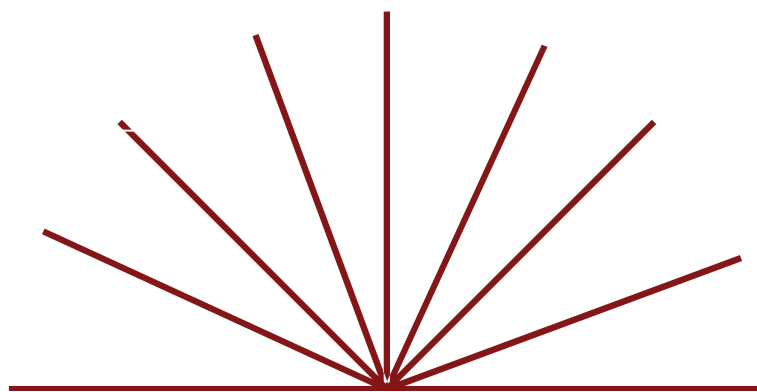
Siblinghood

- Chapter Programming
- New Member Programming
- Outreach Programming

06

Diversity, Equity, & Inclusion

- Inclusive Systems
- Recruitment Equity
- Diverse Programming



SCHOLARSHIP

ACADEMIC ACHIEVEMENT, STANDARDS, AND PROGRAMMING

1. The chapter has maintained within 0.25 or increased its semester GPA from the previous Fall semester.
 - a. *Documentation: This information will be verified by the Chapter Coach.*
2. The chapter has an academic mentoring/tutoring program.
 - a. *Sample Documentation: Provide plan and a list of paired members*
3. Chapter provides recognition to members/new members who perform well academically.
 - a. *Documentation: Provide proof of honoring chapter members (agenda from banquet, post made on social media highlighting member(s), email congratulating the member(s), etc.)*
4. Chapter submits a detailed Academic Plan, which will include at least the following:
 - i. Five measurable academic related goals the chapter hopes to reach over the course of the semester
 - ii. Workshops on academic topics for new and initiated members
 - iii. Provisions to assist members who fall below the chapter and/or council's established minimum GPA standard
 - iv. A plan for how the chapter will regularly disseminate information on free tutoring services and other free academic resources on campus.
 - a. *Sample Documentation: Provide Academic Plan*
5. The organization's line/member class has a GPA of 3.0 or higher.
 - a. *Documentation: This information will be verified by the Chapter Coach.*
6. At least 30% of the chapter interacts with the Career Center in some way throughout the year. Opportunities include, but are not limited to: attending on-campus interview workshops, going to Career Fairs, meeting with Career Coaches, etc.
 - a. *Sample Documentation: Provide a list of members and interactions.*

BONUS

1. Chapter conducted one program for its members or council/community that supports the values of scholarship.
 - a. *Sample Documentation: Provide a brief description of the program, its flyer and attendance sheet.*
2. At least 5% of chapter membership made the Dean's List and/or President's Honor Roll from the spring semester.
 - a. *Sample Documentation: Provide a list of members.*
3. Chapter shares information regarding academic misconduct with the organization.
 - a. *Sample Documentation: Provide the email that was sent to the chapter members which lays out the academic misconduct policy and procedure along with the office's contact information*

COMMUNITY SERVICE & PHILANTHROPY

COMMUNITY SERVICE, PHILANTHROPY, AND PARTICIPATION

1. At least 50% of chapter membership completes at least 15 hours of community service per year.

a. *Submit chapter members' community service in an Excel sheet - be sure to list the name of the project and total number of hours completed by each members' name.*

2. Chapter co-programs at least one group service/philanthropy project with a non-Greek campus organization such as CAC, UPB, PLC, BSA Brigade, GEC, Henderson Scholars to name a few.

a. *Sample Documentation: Provide a brief description of the project and what you learned from working with the chosen group and a picture.*

3. The chapter compiles a list of all philanthropic funds raised and places where money was donated.

a. *Sample Documentation: Provide an Excel sheet with the event name and amount raised, what organization funds were given to, and the date the funds were given.*

4. The chapter actively supports a Norman United Way agency via service or raising funds. This includes their partner agencies: Big Brother/Big Sisters, Center for Children and Families Inc., Legal Aid, The Salvation Army, Kaleidoscope, Meals on Wheels, and the Women's Resource Center to name a few.

a. *Sample Documentation: Provide a brief description of the project and how your donation or service helped the agency, what you learned from working with the chosen group and a picture.*

5. The chapter provides an education program to its members about the organization's philanthropy or service project.

a. *Sample Documentation: Submit the educational materials provided to the chapter members and participants.*

6. At least 45% of chapter membership participated in one group service project this year. (Projects can include, but are not limited to OU Dance Marathon, Relay for Life, and Big/Little Event)

a. *Sample Documentation: Provide a brief description of the project and submit an attendance sheet and/or picture.*

BONUS

1. At least 5% of chapter members completed service over a semester break (Spring Break, Winter/Summer/Fall Break).

a. *Documentation: Provide a brief description of the project, flyer, and attendance sheet.*

2. At least 5% of chapter members completed service hours equal to 25 hours for the year.

a. *Documentation: Provide an Excel sheet of the chapter members' community service hours. Be sure to list the name of the project and total number of hours by each member's name.*

3. The chapter highlights a member, who does not hold a position, for their dedication to helping others.

a. *Documentation: Please provide a brief explanation about the work the member does and the impact it has on both the community and chapter.*

SIBLINGHOOD

CHAPTER PROGRAMMING, NEW MEMBER PROGRAMMING, AND OUTREACH

1. The chapter met the attendance requirements for all member council meetings.
 - a. *Sample Documentation: Signed verification from Council President and Secretary/VP of Administrative Affairs.*
2. The chapter has an overall retention of 70% each semester.
 - a. *Sample Documentation: This information will be verified by the Chapter Coach.*
3. The chapter promotes any national awareness week.
 - a. *Sample Documentation: Please provide at least one of the following: social media campaign, email message to chapter, program agenda, etc.*
4. Discuss how an alumni and/or advisor has positively impacted your chapter this year.
 - a. *Sample Documentation: Provide a brief description and a photo.*
5. The chapter has a mentoring program for new members.
 - a. *Please explain how the program helps new members adjust and create spaces of belonging. Such explanations could include alumni relations, academic mentoring opportunities, etc.*
6. The chapter hosted an educational session facilitated by the Gender Equality Center, Counseling Center, DEI, Career Services or another OU Department. (NOTE: this cannot include the mandated Educational Sessions that are hosted by FSPS).
 - a. *Sample Documentation: Provide a brief description of the program and an attendance sheet of all attendees.*

BONUS

1. The chapter hosted or attended an annual celebration on or near the Inter/National Organization's Founding Date.
 - a. *Documentation: Provide a brief description of the program and a picture.*
2. The chapter hosted a Parents/Family Day or Alumni Event.
 - a. *Documentation: Provide a brief description of the program and a picture.*
3. The Chapter President hosts an annual retreat/meeting in which executive members set goals for the coming year.
 - a. *Documentation: Provide an agenda and attendance sheet.*

LEADERSHIP & VALUES

MEMBER DEVELOPMENT, CHAPTER MANAGEMENT, AND CAMPUS INVOLVEMENT

1. Highlight 2 chapter members who do not hold executive positions in your chapter and discuss how they practice leadership within and outside the organization.

a. *Sample Documentation: Provide a brief description of the members in 500 words or less.*

2. At least 25% of chapter members hold leadership positions outside of the chapter.

a. *Sample Documentation: Provide an Excel sheet with the student's names, organization involved with and their position.*

3. The chapter has one university recognized peer educator (GEC, Health Services, RA, TA, etc.).

a. *Sample Documentation: Provide an Excel sheet with their names, department's name and their position.*

4. The chapter met all paperwork deadlines as assigned by the FSPS Office.

a. *Sample Documentation: This information will be verified by the Chapter Coach.*

5. At least 50% of the chapter participated together in one major university event, such as: OU Cousins BBQ, Latino Flavor, Rah! Rally, Homecoming, Dance Marathon, Crimson and Queens, etc. (Note: this excludes Big/Little Events and athletic tailgates).

a. *Provide a brief description of the event, attendance sheet, and picture.*

6. The chapter had an operating Executive Board in which 75% of available positions were filled.

a. *Sample Documentation: Provide an organizational flow chart.*

BONUS

1. The Chapter President attended all monthly meetings with the Chapter Coach.

a. *Documentation: This information will be verified by the Chapter Coach.*

2. The chapter utilizes social media to highlight members, chapter events, programs as well as to share council and organizational material.

a. *Documentation: Five social media posts from this year.*

3. More than one officer/member attended their own organization's National/Regional/State leadership conference or other training/conferences related to fraternity and sorority life. (Note: virtual workshops will be counted).

a. *Documentation: Provide an agenda from the event as well as a picture.*

SAFETY & RISK MANAGEMENT

RISK REDUCTION, RISK RESOLUTIONS, AND RISK EDUCATION

1. The chapter publishes and enforces a written alcohol management plan, which includes how the chapter will:
 - i. Comply with the university's alcohol policy
 - ii. Connect members with campus resources
 - iii. Prevent underage drinking
 - iv. Manage alcohol consumption at chapter-sponsored events
 - a. *Sample Documentation: Submit the full alcohol management plan as well as the date at which it was presented to the chapter.*
2. The chapter has a crisis management plan established, which include at least the following:
 - i. A designated chapter spokesperson who will inform University and other agencies of a crisis
 - ii. Communication system to contact members in case of an emergency
 - iii. A plan of action in case of fire, severe weather, medical emergency, and/or member death
 - a. *Sample Documentation: Submit the full crisis management plan as well as the date at which it was presented to the chapter.*
3. The chapter is not charged with and found responsible for any violations of council, Inter/National, and university policies; as well as any local, state, or federal law.
 - a. *Sample Documentation: This information will be verified by the Chapter Coach.*
4. The chapter hosted or participated in a sexual assault prevention program in which 70% of chapter membership attended. (Note: the regent-mandated FSPS Educational Sessions do not count).
 - a. *Sample Documentation: Provide a brief description of the program, flyer and attendance sheet.*
5. The chapter hosted or participated in a wellness educational workshop in which 70% of chapter membership attended. This includes, but is not limited to: alcohol, communication, assertiveness, nutrition & healthier eating, fitness, sexual & reproductive health, stress, sleep, and tobacco use.
 - a. *Provide a brief description of the program, flyer and attendance sheet.*
6. Provide a brief narrative of the chapter's event planning process. Considerations can include: adherence to safety and risk management policies, financial and/or legal considerations, harm prevention plans, and inclusive program planning (how your chapter meets the needs of event attendees).
 - a. *Documentation: Provide a brief description of the chapter's event planning process.*

BONUS

1. The chapter has an officer whose responsibility is the development of programs and services for members surrounding: risk reduction policies, responsible decision making and health behaviors.
 - a. *Documentation: Provide the student's name, position and one program or policy implemented this semester.*
2. The chapter promoted any national week related to alcohol and drug awareness.
 - a. *Documentation: Provide the social media, flyer and picture.*
3. The Chapter President is diligent and consistent in communication with their Council Advisor in times of emergencies and risk (i.e., alerting Council Advisor if emergency response officials are called, if a student is in crisis, etc.).
 - a. *Documentation: This information will be verified by the Chapter Coach.*

DIVERSITY, EQUITY & INCLUSION

INCLUSIVE SYSTEMS, EQUITABLE RECRUITMENT, AND DIVERSE PROGRAMMING

1. The chapter provides a public statement on their stance against discrimination on their website. .
 - a. *Sample Documentation: Provide a copy/screenshot of the document/statement.*
2. The chapter co-sponsored one event related to DEI with an FSPS organization outside of their own council. (Note: program excludes mixers and date parties).
 - a. *Sample Documentation: Provide a brief description of the event and a picture.*
3. The chapter has at least one member attend a Greek Ally training session.
 - a. *Sample Documentation: Submit their certificate of completion.*
4. The chapter participated in recruitment/intake process one semester this year by doing the following:
 - i. Attending recruitment/education events held by the governing council
 - ii. Posting recruitment/intake information on their social media
 - iii. Completing the New Member Intake Process as outlined by the FSPS Office
 - a. *Sample Documentation: This information will be verified by the Chapter Coach.*
5. The chapter maintains their FSPS website by updating a chapter photo, chapter contact information, and resources to learn more and connect throughout the intake/recruitment process.
 - a. *Sample Documentation: This information will be verified by the Chapter Coach.*
6. Every chapter sponsors, co-sponsors, and/or attends at least one program related to the issues of diversity and inclusion with the goal of increasing education of a population with which they are less familiar. Program attendance must be at least 65% . Examples of these issues include, but are not limited to: a. Sexual orientation b. Race/ethnicity c. Disability d. Socioeconomic status e. Sex/gender f. Religion/spirituality
 - a. *Sample Documentation: Provide a brief description of the program, flyer and attendance sheet.*

BONUS

1. The chapter co-programmed with an organization sponsored by the Multicultural Programs and Services.
 - a. *Documentation: Provide a brief description of the program and a picture.*
2. The chapter has a designated position that focuses on diversity, equity, and inclusion work.
 - a. *Documentation: Provide the student's name, position and one program or policy implemented this semester.*
3. The chapter recognized Mar 21st, the World Day of Cultural Diversity for Dialogue and Development.
 - a. *Documentation: Provide the program flyer, social media post, email sent to chapter members, etc.*

AWARDS AND HONORS

FSPS PILLAR AWARDS

The chapter that has demonstrated operational excellence and earns the highest point value within a given pillar will be awarded the Pillar of Excellence Award.

The categories are: **Excellence in Scholarship, Excellence in Leadership & Values, Excellence in Community Service & Philanthropy, Excellence in Safety & Risk Management, Excellence in Siblinghood, and Excellence in Diversity & Inclusion.**

INDIVIDUAL AWARDS

Fraternity Member and Sorority Member of the Year:

One fraternity member & one sorority member from each council, who best represents the ideas and values of fraternity and sorority life, will be recognized as member of the year. The award will consider the applicant's character, scholarship, Greek life involvement, and public service.

Fraternity and Sorority President of the Year:

One fraternity president & one sorority president from each council, who exemplified the values of leadership, promoted a positive image for their chapter and the FSPS office, and participated in other areas of Student Life in a given year.

Fraternity and Sorority New Member of the Year:

One fraternity & one sorority new member from each council, who has made an immediate impact on their chapter, FSPS, and the campus community as a new member or new initiate.

Council Change Agent : This award recognizes an individual who demonstrates leadership and an ability to create positive change without a formal title or position within their chapter.

Outstanding Greek Seniors: One to two students per council are awarded Outstanding Greek Senior with the most Outstanding senior awarded the Anona Adair Outstanding Greek Senior award.

CHAPTER AWARDS

Chapter of the Year: This chapter has operational excellence in all six pillars.

Most Improved Chapter: This chapter has significantly improved or persevered through adversity.

Crimson Pride Award: This chapter has demonstrated continual support of the OU community in ways related to school spirit, campus involvement, attendance at university events, and ways to improve the Greek community.

ADVISOR OF THE YEAR

This award will be given to a volunteer advisor that goes above and beyond to motivate, challenge, and support the undergraduate officers and members. This person demonstrates their commitment by being present at relevant chapter events and meetings, assists with organizational goal setting & transitions, and serves as a role model to the members and more.

SCORING

Pillar Awards will be awarded to individual chapters based on their final SOE scores.

Individual awards will be nominated by the students and chosen by a committee comprised of Council Presidents and FSPS Coaches.

Chapter awards will be based on SOE scores and chosen by FSPS Coaches.