## Recycling Tips

## **Accepted Materials by Location**

indoor recycling units and desk-side recycling containers

- aluminum cans
- plastic #1 through #7
- all paper, including old files
- phonebooks (small quantities)

## outdoor bins with blue, dual purpose lids

- aluminum cans
- plastic #1 through #7

If you would like additional containers for your office or department, we provide them at no cost to E&G buildings, as available.

E-mail recycling@ou.edu to coordinate.

## **Our Process For Materials**

All recycled materials are taken to the University's recycling compound where the materials are then hand sorted by type. All paper, except for newspaper, goes through our high-powered shredder immediately to ensure your privacy.



To coordinate recycling for large quantities of phonebooks, textbooks, old files and or metal, please e-mail recycling@ou.edu. For cardboard and battery recycling, please use the special recycling containers located in various locations across campus. Details available at ou.edu/physicalplant or by e-mailing recycling@ou.edu.