This form should be used to REMOVE a member or new member from your chapter roster. If you are removing an initiated member at the beginning of the semester during the ROSTER UPDATE, it is not necessary to use this form (follow the instructions on the Roster Update to remove a member at this time). This form must be used any time a New Member (non-initiated member) is removed from your roster.

Please Print

Full Name _________________________________________ OU ID # ___________________
Last First Middle

Fraternity/Sorority ________________________________________________

Reason for removal

☐ Graduation
☐ Membership Revocation or Resignation (Initiated Member)
☐ New Member Revocation or Resignation (Non-Initiated Member)

reason: ____________________________________________________________

☐ Enrolled as an OU undergrad but granted Alumna Status by National Organization
☐ Not enrolled at the University of Oklahoma
(Do not remove undergraduate students at the Health Science Center unless they are inactive according to your Inter/National Organization.)

☐ Other, Please explain _____________________________________________

________________________________________________

Member's Signature (if possible to obtain) Date

Date this member should be REMOVED from the Chapter Roster: _________________________

Chapter President’s Signature Date

FOR OFFICE USE ONLY

Date Received ________________________________ Date Removed________________________________

7-1-05